


Notes
Paediatric LTV Education Group
22nd February 2024 2-3pm via Teams

	<u>Agenda Item</u>	<u>Actions</u>
1	<p>Welcome & Introduction</p> <p>Janice Fauset-Jones welcomed attendees to the meeting and introductions were made.</p> <p>In attendance:</p> <p>Deborah Peddie, Team Leader for Children’s Community Nurses, Blackpool Elaine O’Brien, Nurse Consultant, Alder Hey and Clinical Advisory Support for LTV ODN Elizabeth Tahsin, LTV Specialist Nurse, RMCH Gemma Williams, LTV Educator, Alder Hey Janice Fauset-Jones, Lead Nurse, NW LTV ODN Joanne Hill, Practice Education Facilitator, Claire House Louise King, ODN Management Support Officer, NW PCC/SIC/LTV ODN Sam Collins, Parent Educator, RMCH Tracy Drew, Parent Educator, RMCH Vinny Romano, Consultant Paramedic for Education, NWAS</p> <p>Apologies: Jonathan Haydock-Watson</p>	
2	<p>Notes from last meeting</p> <ul style="list-style-type: none"> • Shared for info with agenda • Minutes agreed by group • Any requests for changes, please send to louise.king@mft.nhs.uk 	
3	<p>Actions from last meeting</p> <ul style="list-style-type: none"> • Elaine stated that she will contact Lynda Brooks regarding obtaining permission to share professional boundaries training resources – Action on-going • In terms of who needs to complete the competencies needs to be assessed on an individual basis e.g. how many staff does the particular child require at school etc. Elaine agreed to collaborate with Liz on a document to address this. This could become a regional document – In progress 	EO
4	<p>Workplan Update</p> <p>Update given by Janice:</p>  <p>NW ODN LTV Education Group W</p>	

	<p>An escalation flowchart in the process of being developed, for LTV patients needing to come into hospital, by the senior LTV ODN team and the NWTs team. This will be shared when ready.</p> <p>As part of the work of this group an education strategy will be developed to provide the necessary skills for those providing either direct or indirect care for LTV patients.</p>	
5	<p>LTV / Tracheostomy Competencies Update</p> <p>In December 2023 the National LTV Collaborative released their competencies for LTV training and tracheostomy training, and we agreed in the North West that we would adopt these so that we are all doing the same thing. The Educators from Manchester and Alder Hey along with Janice, Anna and Elaine are looking at these competencies to check that they include everything necessary and are in an appropriate format.</p> <p>The competencies are available on the NHS Futures website.</p> <p>Also, Pan London are due to bring out parent/carer competencies in the next couple of weeks. It is likely that we will adopt them too in this region. These have been endorsed by WellChild.</p>	
6	<p>Study Days 2024: 30th Apr / 11th Jun / 17th Sep / 12th Nov</p> <p>2 x Invasive, 2 x Non-Invasive events</p> <p>Venue:</p> <ul style="list-style-type: none"> • Engine Rooms in Birchwood, Warrington - SparkPlug Room (will be split into two for the afternoon session) • Refreshments and hot lunch included • 30 delegates plus staff / presenters (total 50) <p>Dates:</p> <ul style="list-style-type: none"> • Confirmed and booked (dates swapped – so the first one is now NIV and then the following IV, NIV, IV in that order): • Non-Invasive: 30th April & 17th September • Invasive: 11th June & 12th November <p>Time:</p> <ul style="list-style-type: none"> • 9am-5.30pm (room available from 8am) <p>Flyer:</p> <ul style="list-style-type: none"> • Confirmed and to be sent out w/c 26/2/24 with deadlines to apply <p>Programme Topics / Speakers:</p> <ul style="list-style-type: none"> • Keep NIV study day same as 2023 • Expectation of NIV experience prior to attendance at invasive study day • Expectation delegates will be tracheostomy trained before attending an invasive day • Programmes / speakers to be agreed / finalised at March Education Meeting <p>Pre-Work Presentations to be distributed:</p> <ul style="list-style-type: none"> • Basics of ventilation (already have presentation available) • Vent settings, alarms & troubleshooting (needs to be written with a voiceover – volunteer required to do this) <p>Reps:</p> <ul style="list-style-type: none"> • Invite Breas, Philips & Resmed reps to support NIV day / Breas & Philips at IV day 	

	<ul style="list-style-type: none">• Need to give them guidance on what to teach and cover• We will keep in groups of 10 on each table with a vent in front of each person.	
7	Any Other Business No items raised.	
8	Next Meeting 21 st March 2024 2-3pm via MS Teams	