

North West Surgery in Children Operational Steering Group

Terms of Reference

Title	North West Surgery in Children Operational Steering Group Terms of Reference
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Target Audience	Members C&M/GM/L&SC Operational Surgery in Children Steering Reference Group
Ratified by	
Date Ratified	
Review Date	
Version	18.01.22 V2
	12.11.21 V1
Document Status	Draft

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1. Introduction

The Paediatric Critical Care, Surgery in Children, Long term Ventilation Operational Delivery Network (PCC SiC LTV ODN) was established in 2021 following the PCC and SiC National Review. An Operational Delivery Network (ODN) brings together different parties (clinicians, providers, commissioners, patients) together to realise change across complex systems of care to improve care quality and outcomes.

The Surgery in Children (SiC) Operational Steering groups are part of the governance structure of the NW PCC SiC LTV ODN. The Groups are based on the three ICS footprints in the North West (Cheshire and Mersey, North Wales, Isle of Man, Lancashire and South Cumbria and Greater Manchester and supports the ODN in its three main function of:

- Increasing operational effectiveness and consistency
- Improving care
- Managing patient flows.

2. Vision

The vision of the SiC ODN is that the care of children requiring surgery in the North West of England, North Wales and the Isle of Man will act as a system. All children within the geographical ODN footprint will receive high quality, equitable care, and good outcomes which ever part of the geographical footprint they are from. Surgery will be provided as close to the child's place as safely as possible.

3. Context

The Operational Steering group operates within its own ICS footprint. The steering group membership is of the key stakeholders within the ICS footprint.

4. Purpose

The purpose the Operational Steering group is that each unit/member will work with neighbouring units and within its ICS geographically across the region to implement the recommendations and objectives (as they relate to surgery) within the Paediatric critical care and surgery in children review/GIRFT Paediatric General Surgery recommendations. This group will work within its ICS footprint to support the management of capacity and demand for paediatric critical care.

The group will strive to improve the quality of care within its ICS footprint including improving the child and their families experience. Important workstreams will include development of pathways, standardising care and the voice of the CYP.

5. Objectives

The objectives of the group will include:

- To support the work programme of the NW SiC Oversight Group.
- To report issues and provide information on surgery in the ICS to the oversight group
- To facilitate the collection of data on SiC within the ICS footprint.
- To support the organisation of education and training on SiC within the ICS footprint

- To report on and monitor incidents within the ICS footprint to enable shared learning both within the ICS footprint and the wider ODN

6. Reporting Arrangements and Key Relationships

The Surgery in Children Operational Steering group is accountable to The North West Surgery in Children Oversight Group which in turn reports to the NW PCC SiC LTV Board.

Key relationships of the group include:

- The North West Surgery in Children Oversight Group
- North West locality Operational Steering Groups for PCC and LTV
- North West Major Trauma ODN
- North West Neonatal ODN
- North West Adult Critical Care ODNs

7. Chair of Group

The chair of the Group is the Lead Nurse for the SiC ODN with a deputy nominated by the group for an agreed period of time.

The chair works closely with the SiC Clinical Leads and Network Director in agreeing the agenda for each meeting.

8. Membership of the Group

Membership of each Group will include:

- ICS representation
- CCG representation
- Network Team Clinical Leads. SiC Network Lead nurse, Network Data Manager
- Subregional GIRFT lead
- The chair of the subregional Children's Recovery Group
- Women's and Children's Transformation Team local representative

For each ICS group there will be representation from a Clinician and an Operational Manager from the provider:

Lancashire and South Cumbria

- Royal Preston
- Royal Blackburn
- Royal Lancaster
- Furness General
- Blackpool Victoria

Cheshire and Mersey /North Wales and Isle of Man

- Alder Hey Children's Hospital
- Arrowe Park
- Countess of Chester
- Leighton Hospital
- Macclesfield Hospital
- Warrington Hospital
- Whiston Hospital

- Ormskirk Hospital
- Nobles Hospital (IoM)
- Wrexham Maelor Hospital
- Ysbyty Gwnedd (Bangor)
- Glan Clwyd (Rhyl)

Greater Manchester

- Royal Manchester Children’s Hospital
- Royal Albert Edward Wigan
- Royal Oldham Hospital
- Royal Bolton Hospital
- Stepping Hill Hospital, Stockport
- Tameside General Hospital
- Wythenshawe Hospital
- North Manchester General Hospital

9. Meeting arrangements

Meetings will be 4 times per year.

Papers will be circulated at least 7 days before the meeting. Minutes will be completed in draft form and circulated within 14 working days.

Each meeting will have agreed actions with nominated leads which will be reported on at the following meeting

Members will be expected to fully participate in meetings, respect others and always carry out agreed actions at meeting

10. Governance Structure NW PCC SiC LTV ODN

